



Northeast Ohio Apartment Association  
 1468 West 9<sup>th</sup> Street  
 Suite 110  
 Cleveland, OH 44113

ABC Training Program: The Northern Ohio Chapter of Associated Builders and Contractors, an organization of 300 construction companies and their suppliers located throughout Northern Ohio, has been providing training in the construction trades since 1974, along with continuing education, management programs and safety seminars and workshops. In December 1999, the NOCABC completed construction of a 16,000 sq. ft. Training Center. The facility includes a 3,000 sq. ft. open lab, dedicated electrical, plumbing, and HVAC labs, and multiple classrooms, which can accommodate anywhere from 15-75 students. NOCABC shares this facility with educational institutions, businesses and government organizations who have donated time, equipment and knowledge to make this training possible. ABC is certified by the Department of Labor and Ohio State Apprenticeship Council to deliver apprenticeship training in 17 different construction trades. In addition, ABC is an Accredited NCCER Training Center.

ABC Instructors must complete a rigorous instructor training program prior to teaching. All ABC instructors are journeymen with most actively working in their respective craft.

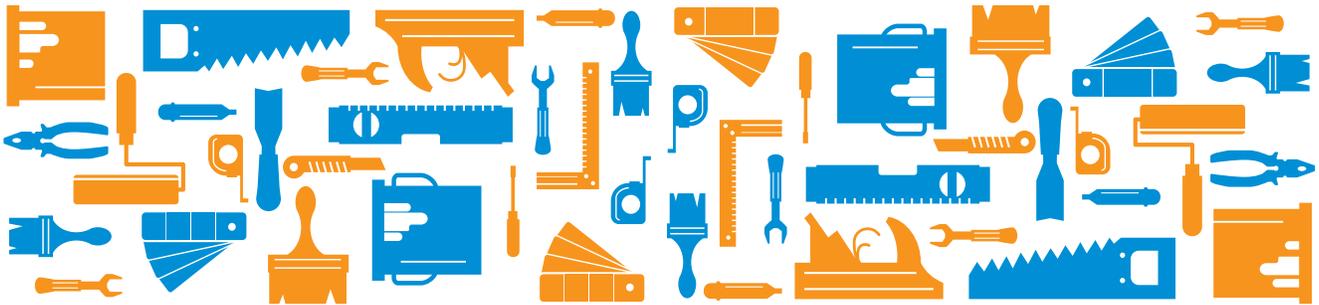
**President's Inner Circle**  
**IGS Energy**

**President's Circle Members**

- |                         |                          |                                |
|-------------------------|--------------------------|--------------------------------|
| A.S.A.P. Door Company   | C.C. Mitchell Supply Co. | Oswald Companies               |
| AmRent                  | Carrara Restoration      | Perfect Powerwash              |
| Apartments.com          | CSC ServiceWorks         | Powers Friedman Linn, PLL      |
| Assured Partners/Dawson | Consolidated Solutions   | Rent Path - Apartmentguide.com |
| AT&T                    | CORT                     | Roto-Rooter                    |
| Belfor USA              | Landlord Shield, Inc.    | The Sherwin Williams Company   |

Northeast Ohio Apartment Association

**MAINTENANCE WORKSHOPS**



Hands on workshops tailored to apartment industry maintenance

- Sept 22** Tile Installation/Repair & Flooring
- Oct 6** Fall Start-Ups
- Nov 3** Electrical Maintenance
- Nov 17** Solving Plumbing Problems
- Dec 8** Safety on the Job

Fall 2017

## Workshops

NOAA is pleased to continue a partnership with the **Associated Builders and Contractors - Northern Ohio Chapter** to provide a series of workshops designed to train building maintenance personnel. All programs feature an overview of theory, handouts and reference materials, and hands-on opportunities in the ABC labs.

### 1 TILE INSTALLATION/REPAIR AND FLOORING

Friday, September 22, 2017, 1:00 – 5:00pm **\$140**

This workshop will focus on ceramic and Vinyl Composition Tile, as well as other flooring materials. Attendees will learn through hands-on activities in the lab how to layout a job, precision cutting, how to install, grout and replace damaged tiles, plus learn tricks of the trade. For this class, there will be an extra \$15 per attendee for materials charge.

### 2 Fall Start-Ups

October 6, 2017, 1:00 – 4:00pm **\$115**

As the summer months fade into fall and bring with them cooler temperatures, problems tend to arise for heating systems. The most common are: issues with the electrical system (fuses, thermostats, and motors), heat exchangers, and air filters. During this three-hour start-up course, you will learn the basics of addressing the issues in HVAC systems and gain a better understanding of when you need to contact a professional for help.

### 3 Electrical Maintenance

November 3, 2017, 1:00 – 5:00pm **\$125**

Learn the fundamentals of electrical maintenance, including safe practices, various styles and sizes of wire, proper application and proper stripping techniques, as well as the best practices for replacement of fixtures, switches and outlets. This is a hands-on workshop in the ABC labs.

### 4 Solving Plumbing Problems

November 17, 2017, 1:00 – 5:00pm **\$125**

Faucets that leak. Pipes that are frozen. Toilets that continuously run. Slow drains. This workshop will provide you with the hands-on training you need to learn how to solve these dilemmas and to help avoid them in the future. Be sure to bring your own problems and questions for the instructor to help you solve.

### 5 Safety on the Job as a Maintenance Professional

December 8, 2017, 1:00 – 5:00pm **\$125**

While performing typical facility maintenance tasks, your mind is usually focused on taking proper care of equipment and the task at hand. However, before you begin you should take care of something even more important: your own personal safety. There are three key areas: Personal Protective Equipment, Equipment Safety, and Hazard Awareness that are important when addressing Facility Maintenance issues. Throughout this workshop you will learn how to avoid injuries, falls, cuts, burns, and electrocution. Be sure to bring your questions when attending!

**Must RSVP 7 days prior to each class date.**

**Limited students / workshop.** Workshops may be canceled or rescheduled due to insufficient attendance, instructor illness, weather conditions or other events beyond our control.

## NOAA / ABC Maintenance Workshops

### RSVP

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Attendee Names	Workshops - RSVP				
	1 - \$140 Tile	2 - \$115 Fall	3 - \$125 Electric	4 - \$125 Plumbing	5 - \$125 Safety
1)					
2)					
3)					
4)					

### Payment

MC Discover Visa Am Ex Check Invoice Me

Card #: \_\_\_\_\_

Total (attendees x cost): \$ \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Signature: \_\_\_\_\_

Please provide **BILLING** name and address below if paying by credit card.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mail or fax the completed rsvp and checks (seven days prior to workshops) to:

**The Northeast Ohio Apartment Association**

1468 West 9<sup>th</sup> Street - Suite 110  
Cleveland, OH 44113

Fax: **216.241.1636** Phone: 216.241.1635

Email: **jacquib@noaamembers.com**

www.noaamembers.com

### Directions

#### Associated Builders & Contractors

9255 Market Place **WEST**, Broadview Heights  
OH 44147 - free parking in the rear.

Workshops will be held in the labs at the ABC Training Center in Broadview Heights, be based on the NCCER construction trades curriculum, and range in length from 3-4 hours. Upon successful completion of a workshop, trainees will receive a certificate from NOAA and ABC signed by the instructor.

Note: Street name "**Market Place WEST**". NOT "**Market Place**"

