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**President's Inner Circle**

**IGS Energy**

**President's Circle Members**

A.S.A.P. Door Company	C.C. Mitchell Supply Co.	Oswald Companies
AmRent	Carrara Restoration	Perfect Powerwash
Apartments.com	CSC ServiceWorks	Powers Friedman Linn, PLL
Assured Partners/Dawson	Consolidated Solutions	Rent Path - Apartmentguide.com
AT&T	CORT	Roto-Rooter
Belfor USA	Landlord Shield, Inc.	The Sherwin Williams Company

**Build your skills and advance!**

**Certificate for Apartment Maintenance Technicians (CAMT) Training**

Earning your CAMT validates your knowledge, enhances your reputation and credibility, boosts your confidence, and earns you respect.



If you are a maintenance technician or a porter, housekeeper, or groundskeeper ready for advancement we recommend this course!

*Available as an in-person course only*

Summer 2017 - **One class over two weeks**  
Session 1 - **August 15-18** | Session 2 - **September 6-8**  
For more information contact Kim at 703-797-0610 or [kmccrossen@naahq.org](mailto:kmccrossen@naahq.org)

*For more information, visit [naahq.org/CAMT](http://naahq.org/CAMT)*

# Certificate for Apartment Maintenance Technicians (CAMT) Training

## What you will learn:

- Processing timely work orders correctly and to residents' satisfaction
- Electrical services and repairs
- Plumbing services and repairs
- HVAC services and repairs
- Painting services
- Construction services and repairs
- Mechanical services and repairs
- Appliance services and repairs
- Lock and key services and repairs
- Customer service and performing maintenance tasks according to company policy and procedures
- Minimizing personal and property damage while safely performing maintenance activities
- Fair housing regulation compliance
- Environmental responsibility and regulatory compliance
- Reporting and documentation of maintenance activities in compliance with company policy and regulation
- Curb appeal, property inspection, and daily maintenance
- Established procedures for maintaining recreational facilities and common areas
- Implementation of a preventive maintenance schedule
- Product repair and replacement decisions
- Professional behavior patterns, communication skills, and appearance
- Clear and respectful communication with residents, team members, and contractors

## LOCATION

Carrara Restoration and Construction  
3774 Congress Parkway  
Richfield, OH 44286

## COST

NOAA Members  
\$800

## DATES

August 15-18 and September 6-8  
8:30 am - 4:30 pm  
*Must attend all days for CAMT credential*

## Registration

Please **email** or **fax** your completed registration form to **Kim McCrossen** at **703-248-8370** or **kmccrossen@naahq.org**  
Make checks payable to NAAEI and mail to:

Kim McCrossen, NAAEI  
4300 Wilson Blvd. Suite 400  
Arlington, VA 22203

To pay by credit card please call  
Kim McCrossen at 703-797-0610

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date the registrant entered the apartment industry:  
\_\_\_\_\_

Absolutely no refunds will be issued. If for any reason you cannot attend the course, you or your company may send someone in your place. If you choose to drop the class and cannot replace your seat, you may receive a credit towards another National Training course.



**NOAA**  
Northeast Ohio Apartment Association

